



# St. Petersburg Housing Authority

## POSITION VACANCY NOTICE

Note: Employees have promotional preference and transfer consideration over other applicants.

<b>Position Title:</b>	Maintenance Groundskeeper / Laborer
	<p>Minimum: \$31,200.00</p> <p><b>Note:</b> <i>Most SPHA positions start at the minimum rate; however, some positions that require special qualifications, experience, or are in a job market shortage may start above the minimum.</i></p>
<b>Summary of Duties:</b>	<p>This is limited semi-skilled work involved in assisting the maintenance staff in the minor repair of buildings, facilities, apartments, equipment, and devices. Employees in this position are responsible for the satisfactory performance of lawn upkeep and janitorial laboring tasks in a wide variety of construction and maintenance work to include: plumbing, carpentry, welding, masonry, refrigeration, electrical, roofing, appliance repair, and alteration. Some assignments may require skills that can readily be learned on the job. Many tasks assigned may be routine and repetitive in nature.</p>
<b>Minimum Requirements</b>	<ul style="list-style-type: none"> <li>• Possession of high school diploma or GED certification.</li> <li>• A minimum of one year' experience in lawn care and janitorial duties</li> <li>• Possession of valid Florida Driver's License.</li> </ul>
	<p><b>Notice:</b> Assignment of work location is subject to change based on business needs of the SPHA.</p>
<b>Reports To:</b>	Asset Management Officer / Maintenance Supervisor
<b>Application Instructions:</b>	<p><b>Application Instructions:</b></p> <p><b>Employees:</b> Complete and sign an <u>Internal Position Interest Form</u> prior to the closing date.</p> <p><b>Public Housing Residents:</b> Complete and sign an employment application prior to the closing date.</p> <p><b>Note:</b> Applicants must possess <b><u>all required qualifications</u></b> of the position to receive an interview. Applicant must also be able to pass a 10-Panel Drug Screen prior to hiring.</p>
<b>Closing Date:</b>	<b>Open until filled</b>

Date of Notice: December 20, 2018

St. Petersburg Housing Authority is a **Drug Free Work Place**