

**Minutes of the Residents' Interests Committee  
of the Board of Commissioners  
of the St. Petersburg Housing Authority  
January 25, 2017**

Commissioner Nesbitt, Chair, called the meeting to order at 12:30 p.m. Upon roll call, the following were in attendance:

Present: Commissioner Jo Ann Nesbitt, Chair  
Commissioner Artesha Adras  
Commissioner Delphinia Davis

Staff Present: Tony L. Love, CEO  
Melinda Perry, Chief Operating Officer  
Robin Adams, Asset Management Officer  
Gil Machin, Housing Choice Voucher Officer

Others Present: Tina Brown, WINN Residential

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SUBJECT: Approval of Minutes of the November 16, 2016, Residents' Interests Committee Meeting

The minutes were approved.

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SUBJECT: Resolution #2441 – A Resolution to Amend the Housing Choice Voucher Program Administrative Plan

BOARD ACTION: The Residents' Interests Committee recommended Resolution #2441 to the full Board for approval.

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SUBJECT: Clearview Park/Disston Place/Romayne/Gateway/Sunset Oaks and Saratoga Management Report

Ms. Robin Adams presented the report. She said Disston Place/Clearview Park/Romayne/Gateway Place/Sunset Oaks properties maintained an average occupancy rate of 99 percent for December 1, 2016. Saratoga maintained an occupancy rate of 91 percent, and Palm Bayou's occupancy rate is 79 percent for December 1, 2016. Ms. Adams discussed the improvements and activities at the properties.

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SUBJECT: Jordan Park Management Report

Ms. Tina Brown presented the Jordan Park Management Report. She said Jordan Park maintained an occupancy rate of 96 percent for December 31, 2016. Maintenance completed 75 routine work orders. Management processed two evictions in December.

87 residents were required to complete community service hours. 10 residents completed the requirement. A notice was sent to the non-compliant residents.

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SUBJECT: Old Business

There was no old business.

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SUBJECT:           New Business

There was no new business.

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SUBJECT:           Public Forum

There were no requests to speak.

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There being no further business, the meeting was adjourned at 12:59 p.m.