

**Minutes of the Regular Board Meeting
of the Board of Commissioners
of the St. Petersburg Housing Authority
September 20, 2018**

Commissioner Davis, Chair, called the meeting to order at 10:01 a.m. Upon roll call, the following were in attendance:

Present at Roll: Commissioner Dr. Delphinia Davis, Chair
 Commissioner Harry L. Harvey, Vice Chair
 Commissioner Sharlene Gambrell-Davis
 Commissioner Jo Ann S. Nesbitt
 Commissioner Terri Lipsey Scott

Absent at Roll: Commissioner Emeritus Dr. Arnett Smith
 Commissioner Ann Sherman-White
 Commissioner Basha Jordan

Staff Present: Tony L. Love, Chief Executive Officer

Others Present: Attorney Adam Brouillet, Trenam Kemker
 Attorney Sandy MacLennan, Squire Patton Boggs
 Dennis Lohr, Clearwater Housing Authority FMCC
 Michelle Ligon, Media and Public Relations Consultant

SUBJECT: Swearing in Ceremony

BOARD ACTION: Chairperson Davis swore in new Commissioner Terri Lipsey Scott.

SUBJECT: Approval of the Agenda

BOARD ACTION: Commissioner Nesbitt made a motion to approve the agenda. Commissioner Gambrell-Davis seconded the motion. A vote was called:

Commissioner Davis:	Yes
Commissioner Gambrell-Davis:	Yes
Commissioner Harvey:	Yes
Commissioner Nesbitt:	Yes
Commissioner Lipsey Scott:	Yes

The Board approved the agenda.

SUBJECT: Legal Report

Attorney Adam Brouillet discussed his legal report.

SUBJECT: Legal Report

Sandy MacLennan discussed the City's request for an indemnification.

BOARD ACTION: Director Nesbitt made a Motion to authorize the CEO and/or Chairperson of the St. Petersburg Housing Authority to negotiate and execute an indemnification of the City of St. Petersburg for liability the City may incur in connection with the approval by the Mayor of the issuance of tax-exempt obligations by the St. Petersburg Housing Authority as part of the Jordan Park financing plan, the form of such indemnification to be approved by legal counsel. Director Harvey seconded the motion. A vote was called.

Commissioner Davis:	Yes
Commissioner Gambrell-Davis:	Yes
Commissioner Harvey:	Yes
Commissioner Nesbitt:	Yes
Commissioner Lipsey Scott:	Yes

The Board approved the motion.

SUBJECT: Approval of the Minutes of the August 23, 2018, Regular Board Meeting.

BOARD ACTION: Commissioner Harvey made a motion to approve the minutes. Commissioner Gambrell-Davis seconded the motion. A vote was called:

Commissioner Davis:	Yes
Commissioner Gambrell-Davis:	Yes
Commissioner Harvey:	Yes
Commissioner Nesbitt:	Yes
Commissioner Lipsey Scott:	Abstain

The Board approved the agenda.

SUBJECT: Public Forum

There were no requests to speak.

SUBJECT: Chairperson's Report: Approval of Travel for Commissioners Harvey and Gambrell-Davis to attend the NAHRO National Conference and Exhibition on October 25-27, 2018

BOARD ACTION: Commissioner Nesbitt Made a motion to approve the travel. Commissioner Gambrell-Davis seconded the motion. A vote was called.

Commissioner Davis:	Yes
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Commissioner Gambrell-Davis: Yes
Commissioner Harvey: Yes
Commissioner Nesbitt: Yes
Commissioner Lipsey Scott: Yes

The board approved the ratification of Travel for Commissioners Harvey and Gambrell-Davis.

SUBJECT: Report from the Residents' Interests Committee: Property Management Report

Ms. Robin Adams presented the report on Clearview Park, Disston Place, Romaine, Gateway Place, Sunset Oaks, Jordan Park, Saratoga and Palm Bayou Management. Robins said the August occupancy rate was at 99% for AMP 2 and AMP 3 properties. Jordan Park maintained an occupancy rate of 99 percent with only one vacancy as of August 2018. Ms. Adams discussed the improvements and activities at the properties.

SUBJECT: Report from the Residents' Interests Committee: Social Services Report

Mr. Larry Butler discussed the Social Services Report.

SUBJECT: Report from the Residents' Interests Committee: Resolution #2503: A Resolution to Amend the Housing Choice Voucher Program

Mr. Larry Gonzalez presented Resolution #2503 A Resolution to Amend the Housing Choice Voucher Program to modify SPHA's wait list procedures to include email contact in addition to hard copy mail.

BOARD ACTION: Commissioner Nesbitt Made a motion to approve the Resolution. Commissioner Gambrell-Davis seconded the motion. A vote was called.

Commissioner Davis: Yes
Commissioner Gambrell-Davis: Yes
Commissioner Harvey: Yes
Commissioner Nesbitt: Yes
Commissioner Lipsey Scott: Yes

The board approved Resolution 2503.

SUBJECT: Report from the Finance Committee

Mr. Dennis Lohr presented the Financial Report.

SUBJECT: Report from the Personnel Committee

Ms. Jacquelyn Roberson presented the Personnel Committee Report.

SUBJECT: Report from the Personnel Committee: Resolution #2504: A Resolution Approving a Revised Personnel Policy

Ms. Jacquelyn Roberson noted the amendment to Resolution #2504: A Resolution Approving a Revised Personnel Policy the Personnel Committee Report as requested by the Personnel Committee.

BOARD ACTION: The Board requested the Resolution be deferred.

SUBJECT: Report from the Personnel Committee: Resolution # 2505: A Resolution Approving Revised Salary Ranges

Jacquelyn Roberson presented Resolution # 2505: A Resolution Approving Revised Salary Ranges.

BOARD ACTION: Commissioner Harvey made a motion to approve Resolution # 2505. Commissioner Gambrell-Davis seconded the motion. A vote was called.

Commissioner Davis: Yes
Commissioner Gambrell-Davis: Yes
Commissioner Harvey: Yes
Commissioner Nesbitt: Yes
Commissioner Lipsey Scott: Yes

The board approved Resolution 2505.

SUBJECT: Report from the Personnel Committee: Resolution # 2506: A Resolution Approving a High Performer Bonus for Staff for Fiscal Year 2017

Jacquelyn Roberson presented Resolution # 2506: A Resolution Approving a High Performer Bonus for Staff for Fiscal Year 2017.

BOARD ACTION: Commissioner Harvey made a motion to approve Resolution # 2506. Commissioner Gambrell-Davis seconded the motion. A vote was called.

Commissioner Davis: Yes
Commissioner Gambrell-Davis: Yes
Commissioner Harvey: Yes
Commissioner Nesbitt: Yes
Commissioner Lipsey Scott: Yes

The board approved Resolution 2506.

SUBJECT: Chief Executive Officer's Remarks – Jordan Park Development Report

Ms. Michelle Ligon discussed the Jordan Park Community Meeting schedule. The Board also discussed the Jordan Park Historic Village "museum" concept.

Mr. Love discussed his report.

SUBJECT: Old Business

There was no Old Business

SUBJECT: New Business

Commissioner Lipsey Scott inquired about Committee assignments and the Personnel Committee's process for undergoing the CEO evaluation.

Note: Special Call Meeting scheduled for October 3, 2018 to review the agency's Annual Plan.

The regular October meeting is taking place one day early on October 24, 2018 due to the NAHRO Conference.

LaShunda Battle introduced two new employees to the Board: Larry Gonzalez, Housing Choice Voucher Officer and Rachel Gelbmann, Executive Office Manager.

There being no further business, the meeting was adjourned at 11:21 a.m.

Dr. Delphinia Davis, Chairperson

Tony L. Love, Secretary