

**Minutes of the Regular Board Meeting
of the Board of Commissioners
of the St. Petersburg Housing Authority
January 23, 2020**

Commissioner Owens, Chair, called the meeting to order at 10:00 a.m. Upon roll call, the following were in attendance:

Present at Roll: Commissioner Stephanie Owens, Chair
Commissioner James Dates
Commissioner Jerrilyn Evans
Commissioner Sharlene Gambrell-Davis
Commissioner C. Knox LaSister III

Absent at Roll: Commissioner Terri Lipsey Scott

Staff Present: LaShunda Battle, Acting Chief Operating Officer
Robin Adams, Asset Management Officer
Larry Butler, Social Services Officer
Danielle Carevic, Executive Office Manager
Audria Davis, Compliance Officer
Larry Gonzalez, Housing Choice Voucher Officer
Pamela Hobbs, Procurement Officer
Andrea Joyal, Accountant
Dennis Lohr, Chief Financial Officer
Jacquelyn Roberson, Human Resources Officer

Others Present: Attorney Charley Harris, Trenam Law

SUBJECT: Operating the Meeting under Small Board Rules

BOARD ACTION: Commissioner Evans made a motion that the meeting operate under small Board rules. Commissioner Gambrell-Davis seconded the motion. A vote was called:

| | |
|---------------------------------------|-----|
| Commissioner Stephanie Owens: | YES |
| Commissioner James Dates: | YES |
| Commissioner Jerrilyn Evans: | YES |
| Commissioner Sharlene Gambrell-Davis: | YES |
| Commissioner C. Knox LaSister III: | YES |

The Board approved the motion.

SUBJECT: Approval of the Agenda

BOARD ACTION: Commissioner Owens made a motion to approve the agenda. A vote was called:

| | |
|---------------------------------------|-----|
| Commissioner Stephanie Owens: | YES |
| Commissioner James Dates: | YES |
| Commissioner Jerrilyn Evans: | YES |
| Commissioner Sharlene Gambrell-Davis: | YES |
| Commissioner C. Knox LaSister III: | YES |

The Board approved the motion.

SUBJECT: Legal Report

Closed session from 10:13 a.m. to 10:51 a.m. to discuss Tony Love vs SPHA.

SUBJECT: Approval of Minutes of the November 21, 2019, Regular Board Meeting

BOARD ACTION: Commissioner Owens made a motion to approve the November 21, 2019, Regular Board Meeting Minutes. A vote was called:

| | |
|---------------------------------------|-----|
| Commissioner Stephanie Owens: | YES |
| Commissioner James Dates: | YES |
| Commissioner Jerrilyn Evans: | YES |
| Commissioner Sharlene Gambrell-Davis: | YES |
| Commissioner C. Knox LaSister III: | YES |

The minutes were approved.

SUBJECT: Approval of Minutes of the December 6, 2019, Regular Special Call Meeting

BOARD ACTION: Commissioner Owens made a motion to approve the December 6, 2019, Regular Special Call Meeting Minutes. A vote was called:

| | |
|---------------------------------------|-----|
| Commissioner Stephanie Owens: | YES |
| Commissioner James Dates: | YES |
| Commissioner Jerrilyn Evans: | YES |
| Commissioner Sharlene Gambrell-Davis: | YES |
| Commissioner C. Knox LaSister III: | YES |

The minutes were approved.

SUBJECT: Public Forum

Tahisia Scantling spoke to the Board regarding opportunities Residents' in the St. Petersburg community to become homeowners and a potential partnership with the St. Petersburg Housing Authority.

SUBJECT: Chairperson Report

Commissioner Owens wished everyone a Happy New Year and announced she is ready for new beginnings and that the St. Petersburg Housing Authority can be as big as we want. She looks forward to partnering with staff and the community in 2020 and beyond.

SUBJECT: Clearview Park/Disston Place/Romayne/Gateway Place/Sunset Oaks/Jordan Park/Saratoga and Palm Bayou Management Report

Mrs. Robin Adams, Asset Management Officer, presented the Report for the Month of December 2019.

SUBJECT: Resolution #2554 – Public Housing 2020 Flat Rents

BOARD ACTION: Commissioner Evans made a motion to approve Resolution # 2554. A vote was called:

| | |
|---------------------------------------|-----|
| Commissioner Stephanie Owens: | YES |
| Commissioner James Dates: | YES |
| Commissioner Jerrilyn Evans: | YES |
| Commissioner Sharlene Gambrell-Davis: | YES |
| Commissioner C. Knox LaSister III: | YES |

The Board approved Resolution #2554

SUBJECT: Social Services Report

Mr. Larry Butler, Social Service Officer, presented the Social Services Report for the Month of December 2019.

SUBJECT: Tenant Activity Report

Mr. Larry Gonzalez, HCV Officer, presented the Tenant Activity Report for the Month of December 2019.

SUBJECT: Report from the Finance Committee

BOARD ACTION: Dennis Lohr, Chief Financial Officer, presented the Financial statements and Capital Fund reports for the Month of December.

Commissioner LaSister requested an update on the obligations and expenditures for current RHF grants.

SUBJECT: Resolution #2536 – Authorization to Pay Payment in Lieu of Taxes (PILOT) to the City of St. Petersburg for the 2017 and 2018 Fiscal Year.

BOARD ACTION: Commissioner Evans made a motion to approve Resolution # 2536. A vote was called:

| | |
|---------------------------------------|-----|
| Commissioner Stephanie Owens: | YES |
| Commissioner James Dates: | YES |
| Commissioner Jerrilyn Evans: | YES |
| Commissioner Sharlene Gambrell-Davis: | YES |

Commissioner C. Knox LaSister III: YES

The Board approved Resolution #2536

Commissioner Owens requested both Ms. Battle and Mrs. Adams speak to Rob Gerdes with the City of St. Petersburg before anything is submitted to the City.

SUBJECT: Resolution #2555 – Write-off of Vacated Public Housing Tenant Accounts

BOARD ACTION: Commissioner Evans made a motion to approve Resolution # 2555. A vote was called:

Commissioner Stephanie Owens: YES
Commissioner James Dates: YES
Commissioner Jerrilyn Evans: YES
Commissioner Sharlene Gambrell-Davis: YES
Commissioner C. Knox LaSister III: YES

The Board approved Resolution #2555

SUBJECT: Resolution #2556 – Write-off of Vacated Affordable Housing Tenant Accounts

BOARD ACTION: Commissioner Evans made a motion to approve Resolution # 2556. A vote was called:

Commissioner Stephanie Owens: YES
Commissioner James Dates: YES
Commissioner Jerrilyn Evans: YES
Commissioner Sharlene Gambrell-Davis: YES
Commissioner C. Knox LaSister III: YES

The Board approved Resolution #2556

SUBJECT: Fraud Recovery Program Report

Audria Davis, Compliance Officer, presented the December 2019, Fraud Recovery Report.

SUBJECT: CEO Executive Search Update

Simone Gans, of Gans & Associates thanked all Commissioners and Senior Staff for their input. Her firm is on schedule per the search timeline.

SUBJECT: Interim Chief Executive Officer Salary

BOARD ACTION: Commissioner Dates made a motion to retroactively increase the Interim Chief Executive Officer's salary to the minimum annual salary for the Chief Executive Officer position. A vote was called:

| | |
|---------------------------------------|-----|
| Commissioner Stephanie Owens: | YES |
| Commissioner James Dates: | YES |
| Commissioner Jerrilyn Evans: | YES |
| Commissioner Sharlene Gambrell-Davis: | YES |
| Commissioner C. Knox LaSister III: | YES |

The Board approved the motion.

SUBJECT: Interim Chief Executive Officer Remarks

Ms. LaShunda Battle, Interim Chief Executive Officer confirmed that the 2018 Annual Report was submitted to the City of St. Petersburg and the 2019 Annual Report is currently being worked on and will be submitted as soon as it is finalized.

The St. Petersburg Housing Authorities Chief Financial Officer Dennis Lohr has resigned and Andrea Joyal will be stepping up as the Interim Chief Financial Officer. The St. Petersburg Housing Authority will be using a Search Firm to fill the position in upcoming weeks.

SUBJECT: Old Business

The Chair announced that HUD has offered Technical Support to the St. Petersburg Housing Authority and once the team is put together they will contact the Agency with further directive.

If not already submitted, updated Accounting, Personnel and Procurement Policies must be sent to the Miami field office prior to presenting them to the Board for approval.

SUBJECT: St. Petersburg Housing Authority 2020 Meeting Schedule

BOARD ACTION: Commissioner Owens made a motion to approve the 2020 Meeting Schedule. A vote was called:

| | |
|---------------------------------------|-----|
| Commissioner Stephanie Owens: | YES |
| Commissioner James Dates: | YES |
| Commissioner Jerrilyn Evans: | YES |
| Commissioner Sharlene Gambrell-Davis: | YES |
| Commissioner C. Knox LaSister III: | YES |

The Board approved the motion.

SUBJECT: New Business

The Board stressed the importance of scheduling of a Board retreat. The Board consensus is that they would like to wait until the CEO is appointed so the person selected can be in attendance.

It was announced that SPHA BOC elections will be conducted at the next regular scheduled Board meeting.

There being no further business, the meeting was adjourned at 11:56 a.m.

Approved and Adopted this 27th day of February 2020.

Stephanie A. Owens
Chairperson

LaShunda Battle
Interim Chief Executive Officer