

**Minutes of the Resident Interest Committee
of the Board of Commissioners
of the St. Petersburg Housing Authority
August 21, 2019**

Commissioner Gambrell-Davis, Chair, called the meeting to order at 12:01 p.m. Upon roll call, the following Commissioners were in attendance:

Present at Roll: Commissioner Sharlene Gambrell-Davis, Chair
Commissioner Jerri Evans
Commissioner Terri Lipsey Scott
Commissioner Stephanie Owens

Staff Present: Tony L. Love, CEO
LaShunda Battle, Acting COO
Robin Adams, Asset Management Officer
Larry Butler, Social Services Officer
Danielle Carevic, Executive Office Manager
Audria Davis, Compliance Officer
Larry Gonzalez, Housing Choice Voucher Officer

Others Present: Commissioner C. Knox LaSister

SUBJECT: Approval of the Agenda

BOARD ACTION: Commissioner Evans made a motion to approve the agenda.
Commissioner Owens seconded the motion a vote was called

Commissioner Sharlene Gambrell-Davis, Chair	YES
Commissioner Jerri Evans	YES
Commissioner Terri Lipsey Scott	Non-Voting
Commissioner Stephanie Owens	YES

ACTION: The Board approved the motion.

SUBJECT: To operate the Meeting under small Board rules.

BOARD ACTION: Commissioner Evans made a motion that the meeting be operated under small Board rules. Commissioner Owens seconded the motion a vote was called.

Commissioner Sharlene Gambrell-Davis, Chair	YES
Commissioner Jerri Evans	YES
Commissioner Terri Lipsey Scott	Non-Voting
Commissioner Stephanie Owens	YES

ACTION: The Board approved the Agenda.

SUBJECT: Property Management Report for Clearview Park, Disston Place, Romaine, Gateway Place, Sunset Oaks, Jordan Park Saratoga and Palm Bayou Management Report. Ms. Robin Adams presented the Property

Management Report. Occupancy rate is at 99% average, there were 28 lease violations. Robin and her staff have been implementing the new Rent Procedure Policy. During Encouragement Month, Ms. Adams confirmed that no one qualified for it. Staff did collect outstanding rent from the one tenant who did not qualify based on her being late every month. There were two evictions in the month of July and August where the Sheriffs had to give possession of the unit back to SPHA. There are three more pending evictions that have now been given to Saxon and Gilmore to work on. The Property Management Department hired a new manager for Jordan Park. Ms. Shaka Reed who has hit the ground running. Ms. Adams is going to get a number of all evictions from 2019 back to the Board.

SUBJECT: Social Services Report

Mr. Larry Butler presented the Social Services Report for the month of June and July 2019. Jordan Park held a Spring Cleaning and Wellness Festival around 100 resident showed up along with 15 – 16 vendors. Residents wanted to know more about education assistance and Mental Health. SPHA partnered with Metropolitan Ministries for a twelve-week class starting in September for a Culinary Arts Program which is being held at Tropicana Field. The only requirement is you have to have a High School Diploma or GED and participate daily, once the program is completed you will receive a certificate as well as a 100% job placement.

LaShunda Battle confirmed out of the 31 Residents who are no longer staying in the Senior Village that 24 are participating and active with the Housing Choice Voucher Program. All 31 residents will have the option to come back.

Commissioner Owens raised two questions about resident participation, 1 does SPHA have or need a metric system to determine if the residents are coming two or are the events SPHA is providing what they need and does HUD have requirements for this and is SPHA complying to them. Any SPHA tenant who is not employed or a full time student has to do an eight hours of Community Service a month. Mr. Butler is going to provide a list of Agencies SPHA works with to offer help to the Residents. Commissioner Lipsey Scott wants to know if SPHA has programs for the kids like Pinellas County Youth that will get kids involved with State Conferences. Larry Butler expressed that SPHA offers a reading program for the children and that SPHA is working with Community to partner with Healthy St.Petersburg to come together to get our kids more involved. Commissioner Evans suggested Mr. Butler look into the HIPPIE Program which allows someone to come to the home and work with the parents and children on education.

SUBJECT: Tenant Activity Report

Mr. Larry Gonzalez presented the Tenant Activity Report. SPHA HUD budget had a significant increase of 1.7 million dollars. The HCV waiting list started in June with two hundred and then an additional two hundred applicants selected in July. Being that it was such a huge increase to HAP and SPHA has such a limited amount of time to spend the funds. SPHA is working quickly to brief and house as many applicants as possible. Tenants that receive vouchers have sixty days to find a unit and then an additional thirty to process. SPHA services nine zip codes that tenants may look for housing in, the website go section 8 will show tenants what properties are available. Currently there are still 1500 individuals on the waiting list, SPHA cannot house over 3612 in vouchers currently we are at 3300 vouchers. Mr. Gonzales explained SPHA can issue any number of vouchers but was unsure of how many the nine zip codes jurisdiction would support.

SUBJECT: A motion was made the all Committee members receive all Minutes before the next Board meeting.

BOARD ACTION: Commissioner Owens made a motion that all Board Members receive all Minutes before the next Board meeting.

Commissioner Sharlene Gambrell-Davis, Chair	YES
Commissioner Jerri Evans	YES
Commissioner Terri Lipsey Scott	Non-Voting
Commissioner Stephanie Owens	YES

ACTION: The Board approved the motion.

SUBJECT: Old Business

There was no old business.

SUBJECT: New Business

There was no new business.

There being no further business, the meeting was adjourned at 12:53 p.m.

Approved and Adopted this 25th day of September 2019.

Stephanie Owens
Chairperson

LaShunda Battle
Interim CEO

