

**Minutes of the Special Meeting
of the Board of Commissioners
of the St. Petersburg Housing Authority
August 5, 2019**

Commissioner Owens, Chair, called the meeting to order at 3:04 p.m. Upon roll call, the following Commissioners were in attendance:

Present at Roll: Commissioner Stephanie Owens, Chair
Commissioner Jerri Evans
Commissioner James Dates
Commissioner Sharlene Gambrell-Davis
Commissioner Terri Lipsey Scott
Commissioner C. Knox LaSister III
Commissioner Roxanne Amoroso

Staff Present: LaShunda Battle, Acting Chief Operating Officer
Robin Adams, Asset Management Officer
Audria Davis, Compliance Officer
Larry Gonzalez, Housing Choice Voucher Officer
Pamela Hobbs, Procurement Officer
Dennis Lohr, Chief Financial Officer
Jacquelyn Roberson, Human Resources Officer

Others Present: Attorney Charley Harris, Trenam Law
Attorney, Ricard Gilmore, Saxon & Gilmore Law

SUBJECT: Approval of the Agenda

BOARD ACTION: Commissioner Lipsey Scott made a motion to approve the agenda.
Commissioner Dates seconded the motion. A vote was called

Commissioner Stephanie Owens, Chair	YES
Commissioner Jerri Evans	YES
Commissioner James Dates	YES
Commissioner Sharlene Gambrell-Davis	YES
Commissioner Terri Lipsey Scott	YES
Commissioner C. Knox LaSister III	YES
Commissioner Roxanne Amoroso	YES

ACTION: The full Board approved the Agenda.

SUBJECT: Public Forum – None

SUBJECT: Board Committees

Each Chair provided an update on their committee.

SUBJECT: Personnel Committee had a motion for the full board's approval that the Chair was going to work with Legal Counsel to develop a way to move forward with the existing grievance complaint.

BOARD ACTION: Commissioner Lipsey Scott made a motion for the full board’s approval that the Chair will work with Legal Counsel to develop a way to move forward with the existing grievance complaint. Commissioner Evans seconded the motion. A vote was called:

Commissioner Stephanie Owens, Chair	YES
Commissioner Jerri Evans	YES
Commissioner James Dates	YES
Commissioner Sharlene Gambrell-Davis	YES
Commissioner Terri Lipsey Scott	YES
Commissioner C. Knox LaSister III	YES
Commissioner Roxanne Amoroso	YES

ACTION: The full Board approved the motion.

SUBJECT: Personnel Committee had a motion for the full board’s approval that the Chair was going to work with Legal Counsel to modify the Personnel Policy regarding grievances involving the CEO.

BOARD ACTION: Commissioner Dates made a motion for the full board’s approval that the Chair will work with Legal Counsel to modify the Personnel Policy regarding grievances involving the CEO. Commissioner Evans seconded the motion. A vote was called:

Commissioner Stephanie Owens, Chair	YES
Commissioner Jerri Evans	YES
Commissioner James Dates	YES
Commissioner Sharlene Gambrell-Davis	YES
Commissioner Terri Lipsey Scott	YES
Commissioner C. Knox LaSister III	YES
Commissioner Roxanne Amoroso	YES

ACTION: The full Board approved the motion.

SUBJECT: CEO Contract.

Attorney Charley Harris; with Trenam Law Firm spoke on the CEO’s contract.

SUBJECT: A motion was made to amended Resolution #2532 Legal Ad HOC Committee to be permitted to reviewing all SPHA current and pending contracts including the CEO’s contract.

BOARD ACTION: Commissioner Knox LaSister made a motion to amended Resolution #2532 Legal Ad HOC Committee to be permitted to reviewing all SPHA current and pending contracts including the CEO’s contract. Commissioner Evans seconded the motion. A vote was called:

Commissioner Stephanie Owens, Chair	YES
-------------------------------------	-----

Commissioner Jerri Evans	YES
Commissioner James Dates	YES
Commissioner Sharlene Gambrell-Davis	YES
Commissioner Terri Lipsey Scott	YES
Commissioner C. Knox LaSister III	YES
Commissioner Roxanne Amoroso	YES

ACTION: The full Board approved the motion.

SUBJECT: A motion was made for the Personnel Chair to be authorized to work with Legal Counsel in identifying and obtaining a third party to investigate allegations of a hostile work environment.

BOARD ACTION: Commissioner Dates made a motion that allows for the Personnel Chair to be authorized to work with Legal Counsel in identifying and obtaining a third party to investigate allegations of a hostile work environment. Commissioner Evans seconded the motion. A vote was called:

Commissioner Stephanie Owens, Chair	YES
Commissioner Jerri Evans	YES
Commissioner James Dates	YES
Commissioner Sharlene Gambrell-Davis	YES
Commissioner Terri Lipsey Scott	YES
Commissioner C. Knox LaSister III	YES
Commissioner Roxanne Amoroso	YES

ACTION: The full Board approved the motion.

SUBJECT: A motion was made for the Personnel Chair to work with Legal Counsel to create an appropriate CEO evaluation process that aligns with industry standards to support and evaluate the CEO's performance.

BOARD ACTION: Commissioner Dates made a motion for the Personnel Chair to work with Legal Counsel to create an appropriate CEO evaluation process that aligns with industry standards to support and evaluate the CEO's performance. Commissioner Evans seconded the motion. A vote was called.

Commissioner Stephanie Owens, Chair	YES
Commissioner Jerri Evans	YES
Commissioner James Dates	YES
Commissioner Sharlene Gambrell-Davis	YES
Commissioner Terri Lipsey Scott	YES
Commissioner C. Knox LaSister III	YES
Commissioner Roxanne Amoroso	YES

ACTION: The full Board approved the motion.

SUBJECT: A motion was made to accept the Property Acquisition Ad HOC Committee Chairs revisions to Property Acquisition Ad HOC Committee Resolution #2533 to include disposition and with the approval of the action contemplative.

BOARD ACTION: Commissioner Amoroso made a motion to accept the Property Acquisition Ad HOC Committee Chairs revisions to Property Acquisition Ad HOC Committee Resolution #2533 to include disposition and with the approval of the action contemplative. Commissioner Evans seconded the motion. A vote was called.

Commissioner Stephanie Owens, Chair	YES
Commissioner Jerri Evans	YES
Commissioner James Dates	YES
Commissioner Sharlene Gambrell-Davis	YES
Commissioner Terri Lipsey Scott	YES
Commissioner C. Knox LaSister III	YES
Commissioner Roxanne Amoroso	YES

ACTION: The full Board approved the motion.

SUBJECT: A motion was made to limit procurement threshold to twenty thousand dollars until further notice.

Commissioner Owens received an email from Ellis Wilson-Henri dated August 5, 2019 stating a preliminary concern with St. Petersburg Housing Authority Procurement Process and asked that the board take immediate action.

The Commissioners acted upon Ellis Wilson-Henri email request.

BOARD ACTION: Commissioner Knox LaSister made a motion to limit procurement threshold to twenty thousand dollars until further notice. Commissioner Lipsey Scott seconded the motion. A vote was called.

Commissioner Stephanie Owens, Chair	YES
Commissioner Jerri Evans	YES
Commissioner James Dates	YES
Commissioner Sharlene Gambrell-Davis	YES
Commissioner Terri Lipsey Scott	YES
Commissioner C. Knox LaSister III	YES
Commissioner Roxanne Amoroso	YES

ACTION: The full Board approved the motion.

SUBJECT: A motion was made to provide the Legal Ad HOC Committee with the Procurement Policy and the Contract of the Administration Register these are two separate request.

BOARD ACTION: Commissioner Knox LaSister made a motion to provide the Ad HOC Legal Committee with the Procurement Policy and the contract of the Administration Register. Commissioner Evans seconded the motion. A vote was called:

Commissioner Stephanie Owens, Chair	YES
Commissioner Jerri Evans	YES
Commissioner James Dates	YES
Commissioner Sharlene Gambrell-Davis	YES
Commissioner Terri Lipsey Scott	YES
Commissioner C. Knox LaSister III	YES
Commissioner Roxanne Amoroso	YES

ACTION: The full Board approved the motion.

SUBJECT: A motion was made for the Finance Chair to work with the CEO on Finance policies and documentation.

BOARD ACTION: Commissioner Amoroso made a motion for the Finance Chair to work with the CEO on Finance policies and documentation.

Commissioner Stephanie Owens, Chair	YES
Commissioner Jerri Evans	YES
Commissioner James Dates	YES
Commissioner Sharlene Gambrell-Davis	YES
Commissioner Terri Lipsey Scott	YES
Commissioner C. Knox LaSister III	YES
Commissioner Roxanne Amoroso	YES

ACTION: The full Board approved the motion.

There being no further business, the meeting was adjourned at 4:59 p.m.

Approved and Adopted this 22nd day of August 2019.

Stephanie Owens
Chairperson

LaShunda Battle
Interim CEO