



**ST. PETERSBURG
HOUSING AUTHORITY
MANAGEMENT OFFICE
3940 55th Street North
St. Petersburg, FL 33709
Fax: 727-343-4658**

SARATOGA APARTMENTS (Non-Smoking Complex)

3475 32nd Ave N / 3480 33rd Avenue N
St. Petersburg, FL 33713

- Must be income eligible. Minimum monthly household income to qualify is 2.5x rent in gross monthly income.
- Maximum annual income may not exceed 140% of the current median income for Pinellas County Florida.
- Credit and background screening approval required including but not limited to:
 1. Pay any balances owed to any federally funded housing program.
 2. No evictions or negative lease terminations from any Lessor in the last 12 months.
 3. Satisfactory credit and previous Landlord reference.
 4. A criminal background check will be performed on all applicants. Applicants who have a record of criminal activity that threatens the life, health, safety, possessions, or right to peaceful enjoyment of other residents, or drug-related criminal activity are not eligible for occupancy, at the Landlord's sole discretion.
- Monthly rent includes: garbage, lawn-care, and pest control
- Tenant pays water, electric (required), telephone, and cable (tenant's option)
- Laundry facilities on property (some units have washer/dryer hook-ups)
- Pets allowed (with restrictions)
- No smoking in the unit or in the common areas. Smoking allowed only in designated smoking area
- Application fee \$25 money orders only (non refundable)
- 1st month rent and security deposit due at move in. No personal checks accepted. Security deposit = one month rent

WHEN RETURNING THIS COMPLETED APPLICATION, PLEASE INCLUDE THE FOLLOWING INFORMATION FOR EACH APPLICANT AND MAIL, DROP OFF OR FAX (727-343-4658) ALL DOCUMENTS TO THE MANAGEMENT OFFICE.

1. Copy of Social Security Card
2. Copy of Photo ID (everyone 18+ years of age)
3. Current letter from source of all income verifying amounts (job, Social Security, child support, etc). For employment please turn in a full month of paystubs (if paid weekly – last 4 consecutive paystubs, if paid bi-weekly – last 2 consecutive paystubs).

Rental/Residence Information:

	Current Residence	Previous Residence
Street Address		
City		
State and Zip		
Last Rent Amount Paid		
Owner/Manager Name & Phone Number		
Reason for Leaving		
Did you give notice?		
Do you owe a balance?		
	From/To	From/To
Dates of Residency		

General Information:

Are you currently receiving Section 8 housing assistance _____ Which agency _____
Have you ever been evicted _____ If yes, when _____ From where _____
Have you ever been involved in any litigation _____ If yes, describe _____

Describe any rental agreement you have abandoned _____
Have you or any proposed occupant ever been convicted of a crime or entered into a pre-trial intervention agreement for purposes of adjudication withheld? _____ If yes, describe _____

Emergency Contact Information:

Name: _____ Phone # _____
Address: _____ Relationship: _____

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CERTIFICATION OF CORRECT INFORMATION: Applicant certifies that all information provided in this application is correct. If a lease is entered into and the landlord subsequently learns that incorrect information was given or pertinent information was omitted, the lease may be terminated at landlord's option. If you are applying to lease an apartment with other persons, you certify that you have read his or her or their applications and that they are correct to your knowledge.

VERIFICATION AUTHORIZATION: Applicant authorizes the Landlord, St. Petersburg Housing Authority, to investigate his or her credit, employment, housing and/or criminal history, and any other information, and to report to others such information and credit experience with the Saratoga Apartments lease.

SECURITY DEPOSIT/APPLICATION FEE: Applicant must pay the required security deposit (equal to one month's rent) prior to move in. If applicant is not approved to enter into a lease for the apartment requested and all information is true on this and any co-applicants, the security deposit will be refunded. If applicant and any co-applicants are approved but do not enter into a lease, the security deposit will be refunded. An application fee of \$25.00 must be paid for processing of your application. You understand that this is a non-refundable fee to cover the cost of processing your application and you are not entitled to a refund even if you are not approved for leasing an apartment.

Signatures must be notarized unless signed in front of SPHA office staff.

Applicant Signature

Date

Co-Applicant Signature

Date

SPHA MANAGEMENT USE ONLY

Application Rec'd by _____ Date Rec'd _____

Application Fee Paid _____ Money Order # _____

Apt # _____ BR size _____ Move In Date _____ Monthly rent _____

Security Deposit _____ Pet Deposit _____ **Amount Paid at move in** _____

Approved _____ Not Approved _____ Manager's Signature _____

Reason for denial: _____

Applicant notified by _____ Date _____ Comments _____